

## **SCTA REGULAR BOARD MEETING MINUTES**

**May 6, 2020**

The regular meeting of the Board of Directors of the Spruce Creek Trails Association was called to order at 9:05 AM on Wednesday May 6, 2020 by President Laurie LeRoy. The meeting was held at the Community Pavilion. Present were Laurie LeRoy, Samantha Perry, April Johnson, Lloyd Hayes, Sue Bertch, Linder Powell, Becky Osmun, and Daniel Johnson. Absent: Craig Fletcher.

### **ADMINISTRATION AND COMMITTEE REPORTS:**

#### **Confirmation of e-mail and other Votes for Minutes**

##### **Approved April meeting minutes for publication**

(7 ) YES: Laurie, Sue, Samantha, Becky, Linder, April, Lloyd (2) Did not vote: Daniel, Craig

#### **Laurie LeRoy - Membership Status**

Memberships to date for 2020 =141 w/ 206 names, 20% are non-SCA property owners. Laurie emailed a copy of the membership list to the board members prior to the meeting.

#### **Linder Powell - Treasurer's Report**

**Current balance: \$6,961.33.** Outstanding bills have been paid, including utilities and the attorney fee. We have received \$5,675 in membership dues and \$2,470 in donations. Motion and second to accept the Treasurer's report were approved unanimously by those present. (8/0)

#### **Becky Osmun - Welcome Committee**

1 delivery

#### **Becky Osmun- Thank You Notes**

Approximately one half of latest notes request mailed out by May 6th meeting

#### **April Johnson - Face Book Page**

Over all FB page is mostly quiet. The moderators will continue to monitor the postings. The page is well used for community information requests and for sale by owner items.

#### **Sue Bertch - Web Site**

PayPal and the Google form that April created now allow online membership applications and payments. So far all seems to be working well and are becoming popular. Sue will update the Marquee to highlight the upcoming election. It was suggested that we add a counter to the web site to monitor the traffic. Sue will look into adding one.

#### **Sue Bertch - Trail Map Updates**

Sue updated the map to include the SCTA trail that runs along Spruce Creek Drive between the connector trail to Tanglewood and the Willie Lee trail and the section between the Pavilion trail and the connector trail to Tanglewood. It was decided to make it all part of the Pavilion trail. The Gum Branch trail will be left on the map with a note stating the trail dead ends. We will also consider adding the trail along Deer Haven which currently does not exist as a physical trail. When we have confirmation of the use of the trail between Dewey Burke Road and Kenneth Drive, it will be added also.

#### **Daniel Johnson - Trail Maintenance Report**

## **SCTA REGULAR BOARD MEETING MINUTES**

**May 6, 2020**

A copy of the Trail Maintenance Log was passed out. A bridge on the section of the Teepee loop in the Crockett Crest area is being undermined and needs work. It was added to the log. The bad spot on the Willie Lee trail reported last month has eroded more and has actually improved.

Laurie talked to Wally Linder. He said the Sloan property is being leased to a group of hunters. It was decided to post a few "leased for hunting" signs to warn riders. Laurie will ask Wally about riding on Montgomery Road. Wally mentioned that he had recently looked at the Wild Cat Den Trail. He was very pleased that the work we did last year has held up so well, including the creek crossing. He suggested that we trim back the foliage around the creek crossing, and check the water run off's for debris build up. We will add this to the Maintenance Log.

When possible, Laurie, Samantha, Sue and anyone else interested will check on the trails along Spruce Creek Drive and Deer Haven Trail.

### **Phase 16 possible new trail**

Samantha has been in contact with Ricky Rains to arrange a meeting to discuss the location for crossing the 7' hiking trail. Samantha and Sue hope to meet with him shortly. Laurie emailed the Cowgur License agreement to the board members prior to the meeting. A copy of the Ricky Rains/Southfork Properties License was given to the board members at the meeting. The survey and agreements are still on hold.

### **SCTA Communications Policy**

A few corrections were made to the Gmail email address and the Face Book page address. A motion and second for the updated Communications Policy was approved unanimously by those present (8/0).

### **FINALIZE DECISIONS FOR UPCOMING EVENTS and ELECTION:**

Motion and second to accept April Johnson to fulfill Craig Fletcher's remaining year were approved unanimously by those present (8/0). Craig sold his SCA property and may no longer hold a board position.

**May 16<sup>th</sup>** Pavilion reservation for Teresa Elam event was cancelled.

### **May 24<sup>th</sup> Annual Members Meeting, Election, Pot Luck**

Nominees for the board are: Daniel Johnson, Samantha Perry, Cindy Stedman, Erica Styles and Cary Simpson. There were no additional nominees.

A motion and second to conduct a paper ballot election for the 3 open board positions were approved unanimously by those present (8/0). The ballots will be mailed by May 11, 2020 and must be postmarked no later than May 23, 2020 to be valid. Laurie crafted a paper ballot to be used for the election. A motion and second to accept this paper ballot were approved unanimously by those present (8/0). The results of the election will be announced before the Board Meeting on June 3, 2020.

A motion for the following amendment to the bylaws was made, seconded and approved unanimously by those present (8/0):

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**May 6, 2020**

"This amendment will expire on December 31, 2020. Due to restrictions placed by the state of Tennessee concerning gatherings of more than 10 persons, the annual member meeting scheduled for May 24, 2020 will be delayed until the restrictions are lifted/modified to allow for a meeting. The members will be given at least 10 days prior notification for a meeting date. If at all possible, the reschedule date will occur on a holiday weekend (4<sup>th</sup> of July, Labor Day, or Columbus Day) to allow for maximum attendance. If the restrictions are not lifted prior to November 1, 2020, there will be no meeting required for the year 2020."

**June 3 Board Meeting** – will be held at the pavilion as scheduled. Social distancing will be practiced.

**July 1 Board Meeting** – will remain on the schedule for now. A decision will be made at the June meeting.

**July 5<sup>th</sup> 4<sup>th</sup> of July Potluck** – will remain on the schedule for now. Possibly the Annual Members meeting.

**"Spring" Fling/Yard Sale** – possibly reschedule to Saturday, September 5th of Labor Day weekend.

### **OLD BUSINESS:**

#### **Laurie LeRoy – Membership Drive status**

Delivered some to Tanglewood and Obey Blevins residents.

#### **Back Country Horsemen meeting**

Meeting to address repairs needed on the BSF trails was postponed.

#### **April/Sam - Tee Shirt/Sweat Shirt Fundraiser**

Postponed, maybe in the fall. Will start the contest for an original artwork design for our logo soon.

#### **Laurie LeRoy – Annual meeting with BSF superintendent**

Niki is still too busy for even a phone call meeting.

#### **Evergreen/Kunkel Lease** – Nothing to report.

#### **South Fork Properties/Allardt Land Co** - Nothing new to report.

#### **Woolly Adelgid infestation spotted**

Treatment postponed due to COVID-19 and the cold and wet weather. Laurie will check on the chemical costs.

#### **Recognition Board ceremony for those placed last Oct.**

Will schedule for our next potluck when we are able to resume festivities.

#### **Laurie - Status-Alice Coble nomination to TN state committee for Trails and Greenways**

All meetings are postponed due to Covid-19 Executive Orders.

## **SCTA REGULAR BOARD MEETING MINUTES**

**May 6, 2020**

### **NEW BUSINESS:**

#### **April – Lawyer William Carver**

April will do a follow up call and request our final bill.

#### **Laurie – Update Principal Office & Agent Name/Address on TN Business Entity data base**

It was decided to use President Laurie's name and the Pavilion lot's address for the data base. A Post Office Box address is not acceptable so we will get a mail box for the Pavilion lot.

#### **Becky – Revisit Pavilion Use Policy**

Becky suggested that the board consider making changes to the Pavilion Use Policy to limit liability and possible damage to the facilities. She recommended that each request by members to use the pavilion be reviewed and agreed upon by the full board, on a case-by- case basis. No decision was made to change the policy at this time but we will monitor its use and consider changes if problems should arise. Laurie also advised that the pavilion building and property are not presently insured on structure and liability.

#### **Laurie - Budget**

Laurie volunteered to come up with a proposed budget for 2020.

#### **Sue – Online passwords**

Sue suggested that we develop a policy for when to change passwords for our online accounts (i. e. Go Daddy web site, Gmail email/cloud, PayPal) for better security.

Motion was made and seconded adjourn (7/0) at 11:17 am.